



be prepared

A reference to help you gather and
prepare your important information
in the event of emergency or
other unexpected event.

*“By failing to prepare,
you are preparing to fail.”*

BENJAMIN FRANKLIN





Rocky Mountain Law Enforcement Federal Credit Union encourages you to complete this reference form and secure it in a home safe or with a trusted friend or family member.

Personal Information

Your name	Social Security	Blood Type	
Family member	Social Security	Blood Type	
Family member	Social Security	Blood Type	
Family member	Social Security	Blood Type	
Family member	Social Security	Blood Type	
Driver's License	State	Expiration Date	
Passport	Date of Expiration		
Pets			
Veterinarian	Phone Number	Pet Insurance	Phone Number

Bank Accounts

Bank #1	Phone Number	Routing Number
Ownership / POD*	Checking Account	Savings Account
Bank #2	Phone Number	Routing Number
Ownership / POD*	Checking Account	Savings Account
Bank #3	Phone Number	Routing Number
Ownership / POD*	Checking Account	Savings Account

Investments

Institution	Phone Number	Account Number

Other Financial Accounts / Income Sources

Institution	Phone Number	Account Number

*Payable on Death Beneficiary

Insurance Policies

Home/Renters	Phone Number	Account Number	Deductible
Home/Renters			
Dental			
Auto			
Motorcycle			
Life			
Health			
Other			
Other			

Loans and Credit Cards

Home Mortgage	Phone Number	Account Number
Home Equity Credit		
Auto Loan 1		
Auto Loan 2		
Credit Card		
Credit Card		
Other		
Other		
Other		

Utilities

Phone/Cell	Phone Number	Account Number
Electricity		
Water		
Cable/Internet/Security		
Other		
Other		

Emergency Contacts

Name	Phone Number
Email	Address
Name	Phone Number
Email	Address
Name	Phone Number
Email	Address

Employer Contacts

Name	Phone Number
Email	Address
Name	Phone Number
Email	Address

Location of Critical Documents (Store securely in waterproof container)

- Will • Trust • DNR / Living Will • Home Deeds • Other Property Deeds • Auto Titles • Passport
- Social Security Card • Marriage License • Authenticity of Asset Certificates • Investment Certificates
- High School & University Diplomas • Birth Certificate • Tax Records • Copy of Drivers License

Irreplaceable Personal Items to Take During Evacuation

Miscellaneous Items and Documents



Financial Security
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